

MANSFIELD TOWNSHIP COMMITTEE MEETING

November 9, 2009

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Mayor Jewell stated that Mr. Tomaszewski would not be present tonight due to a work obligation.

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Baldwin made a motion to approve the corrected minutes from the regular meeting held on October 28, 2009, which was seconded by Mayor Jewell.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: Mr. Tomaszewski

Abstain: None

PAYMENT OF BILLS:

Ms. Nerbak asked why the Township is required to pay a late payment fee to Ford Motor Credit.

Mr. Coppola stated that the bill was received late from the department.

Mr. Kobert, Esq. stated that the department head should be required to give a written statement of why the bill was late.

Ms. Nerbak stated that there is another bill that is the same type is this a duplicate or is this another bill for a late payment.

Mr. Coppola stated that this is from the other car that we have ended the lease with and that there were three cars that were leased that year.

Mr. Baldwin asked what happened with these bills and why it took so long for them to be paid.

Mr. Coppola explained that the bills are received by the department and then the requisitions are given to the Police Liaison for signature and then the purchase orders are done and sent out.

Mr. Watters stated that on the addendum there is a bill for Luckey's Auto Body for truck #6 and asked Mr. Baldwin how the truck looks.

Mr. Baldwin stated that he has not seen the truck.

Mr. Watters asked Mr. Tate how the truck looked.

Mr. Tate stated that the truck that was painted was truck #2 which is the old fire truck.

Mr. Baldwin made a motion to approve the bill list with the addendum, which was seconded by Ms. Nerbak.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: Mr. Tomaszewski

Abstain: None

CFO REPORT:

Mr. Coppola stated that he had nothing to report except that all of the purposed budgets have been received except from a couple of departments and stated that he would like to give the Finance Committee the budget projections and meet before the next meeting to discuss the 2010 budget.

Mr. Kobert asked Mr. Coppola if all of the fire departments have turned in their financials to see how the moneys have been spent.

Mr. Coppola stated that they have been handed in.

Mr. Kobert suggested that these reports should be reviewed to see if the allotments that are being given to the fire departments are being spent and where the money is going prior to renegotiating the contract or extending the contract for next year.

Mr. Baldwin asked Mr. Coppola if he wanted to discuss the Records Management items.

Mr. Coppola stated that the county has to act on the records management sharing first prior to the township taking any action.

CLERKS REPORT:

Ms. Hrebenak stated that she has two raffle licenses from Mansfield Township Fire Company and they are in order, so a motion to approve is needed.

Mr. Baldwin made a motion to approve Raffle License 2009-06 and 2009-07 for Mansfield Township Fire Company #1, which was seconded by Ms. Nerbak.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None
Absent: Mr. Tomaszewski
Abstain: None

PUBLIC PORTION:

Mayor Jewell opened the floor to the public, seeing as there was no comment the public portion was closed.

RESOLUTION:

Resolution 2009-89

RESOLUTION TO CANCEL CURRENT FUND RESERVES OF THE TOWNSHIP OF
MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists reserves for Codification of Ordinances and Master plan Update on the balance sheet of the Current Fund; and

WHEREAS, the funds creating these reserves has been investigated and it has been determined that these reserve are not needed any longer and should be canceled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following reserves in the amount of \$33,196.77 be and the same are hereby canceled to surplus

Reserve for:

Codification of Ordinances - \$8,289.40

Master Plan Update - \$24,907.37

Ms. Nerbak made a motion to approve the passage of Resolution 2009-89, which was seconded by Mayor Jewell.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: Mr. Tomaszewski

Abstain: None

RESOLUTION 2009-90

FOR TRANSFER OF FUNDS

WHEREAS, there are insufficient funds in some of the 2009 budget line items; and

WHEREAS, it is permissible to transfer current appropriation funds after Nov. 1, 2009.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following transfers be made:

From:		To:	
General Administration OE	1000	Construction OE	163
Finance OE	1000	Police S&W	31377
Tax Collector OE	3650	Audit OE	910
Tax Assessment OE	2700		
Planning Board OE	6000		
Buildings & Grounds	3800		
Diesel Fuel OE	4000		
Gasoline OE	8600		
Fuel Oil OE	1700		
Total	32450	Total	32450

Ms. Nerbak made a motion to approve the passage of Resolution 2009-90, which was seconded by Mr. Baldwin.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: Mr. Tomaszewski

Abstain: None

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Committee of the Township of Mansfield is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Committee of the Township of Mansfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of

employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, assembled in public session on November 9, 2009 that an Executive Session closed to the public shall be held on November 9, 2009 at 7:45 PM in the Mansfield Township Municipal Building, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in the closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mr. Kobert stated that the Township Committee would like to pass a resolution to promote to Provisional Sergeant Officer Reilly with a one year probationary period to begin May 1, 2010 and Corporal Bates with a one year probationary period to begin June 1, 2010.

Mr. Baldwin made a motion to approve the resolution, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: Mr. Tomaszewski

Abstain: None

COMMITTEE PERSON COMMENTS:

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Committee of the Township of Mansfield is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Committee of the Township of Mansfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body,

unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, assembled in public session on November 9, 2009, that an Executive Session closed to the public shall be held on November 9, 2009 at 8:08 PM in the Mansfield Township Municipal Building, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in the closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Return from Exec 8:18.

Mayor Jewell stated that there was a letter from Novak and Novak about property tax relief for the property on Valley Road that had a fire.

Mr. Kobert stated that this was not a good idea to set precedence of granting property tax relief due to a fire on the property during the year.

Ms. Nerbak stated that Joann Fascinelli went to the seminar for the Solid Waste Advisory and also that there is more money from the Solid Waste Advisory Council for tonnage grants.

Mr. Baldwin reported that there were charges from the insurance company that he had Mrs. Copper research the charges and one was from defense and the other high charges were from the other Mansfield Township and this was on the Insurance rating for five years.

Mayor Jewell stated that he was impressed with the Valor Award Ceremony for Les Titus and stated that he did not know that Mr. Titus is employed by Norstar Helicopter.

Ms. Nerbak stated that Mrs. Gardner would be turning 105 this year and we should honor her.

Mr. Baldwin made a motion to adjourn at 8:31.